



MANNING VALLEY HOCKEY ASSOCIATION INC.
JUNE BOARD OF MANAGEMENT MEETING MINUTES
Tuesday 17th July 2018

Venue: Taree Hockey Centre

Time: 6.10pm

Present: Doug Davidson, Shane Green, Deb Monck, Lyn Turner, Kevin Haigh , Michelle Collier and John Surtees

Apologies: Adam Birkefeld and Dylan Turner

Visitors: Nil

Declaration of Conflict of Interests : Nil

1. Minutes of the July 2018 Board of Management

Move as accepted: John Surtees

Seconded: Doug Davidson

2. Business Arising:

- Name for our rep teams for 2019 End of August closing date. Poll on Association Facebook Ongolng Deb to set up white board for members to put on their suggestions
- Judiciary Members Brenda Meldrum/John Hurrell
- Summer Hockey – Going ahead
- Mid Coast Council Lease Document completed and Deb to send off.

3. July 2018 Board of Management Meeting Correspondence

Date	Item	
12/7/2018	Tamworth HA York Cup Info	Circulated
12/7/2017	Senior Match Committee Minutes 3.7.2018	Web Page
2/7/2018	Tamworth HA York Cup Div structure/Draw	
19/6/2018	Junior Match Committee Deferred Matches	
19/6/2018	HNSW 2019 Champ Applications	
19/6/2018	AF Sales Quote for fencing	
19/6/2018	CloudBT Hosting – Renewal Notice	
19/6/2018	HNSW Womens Masters Newsletter	Michelle
20/6/2018	HAust Newsletter	
22/6/2018	Frank Birkefeld Tree West Mens Team Frozen List for	Frank
22/6/2018	Midcoast Council Lights and \$6217.09	
23/6/2018	HNSW Turf Fees for Under 13 Girls Rep Team \$180.00	
23/6/2028	Wormald Security Invoice 7747946 \$387 75	
25/6/2018	Junior Match Committee Wet Weather Matches deferred	Circulated
25/6/2018	Chatham HC Code of Conduct reply	Replied
25/6/2018	Shaun Fuller phone number 0413 735 805	

25/6/2018	Joeys Cookbook full A5 colour page for \$50.00	Flyer
26/6/2018	Michael Cross Reply to carpark request from Deb	
26/6/2018	Midcoast Council future events at Taree Rec Ground	
26/6/2018	Midcoast Council Electricity \$6895.44	
27/6/2018	LT Minutes of the Carnival Committee	
27/6/2018	HNSW 2019 Presidents Forum and AGM.	
27/6/2018	Remittance advice Dep Ed Taree Hs and Taree west PS \$158	
28/6/2018	Remittance advice Dep Ed Tinonee PS\$40.00	
29/6/2018	HNSW Womens Masters AGM Notification	Michelle
29/6/2018	Allans Fencing Account \$9344.50	
1/7/2018	Com Bank Better Business Loan Nil Balance	
1/7/2018	Wormald Account \$387.75	
1/7/2018	Bromhead Seniors Festival Information.	
2/7/2018	Applications now open for first round of 2018/19 Infrastructure Grants	Apply
2/7/2018	W and J Green Account Scoreboard Power \$311.50	
2/7/2018	Ants Antenna's Invoice \$650	
2/7/2018	St Clares HS Remittance Advice \$50.00	
3/7/2018	McKeoughs Electrical Repairs to element \$101.80	
4/7/2018	Local Sport Grant Program & Sports Concussion	
4/7/2018	Select Sports Group Pty Ltd \$151.90	
4/7/2018	Mackie Electrical quote to repair machines \$552.20	
6/7/2018	HNSW Newsletter	Circulated
14/7/2018	Chatham HC WWC Verifications	Kevin
20??2018	Vicky Birkefeld – request for section in clubhouse for children	Meeting

Correspondence

Moved: John Surtees

Seconded: Shane Green

4. Treasurers Report

Cleared cheques \$13,745.23

Deposits \$27,521.23

April Accounts sent out and May nearly complete.

Late Regos – Frank Birkefeld has been ask to supply late registrations so they can be billed.

No Profit and Loss Statement as not all expenses in.

Invoices sent out to

HNSW for Championship Turf Fees \$ 4590 and meals \$750

Funding Body Invoiced for \$214500

Business Arising

Problem with rep players paying their team levies individually. Tony Lewis be requested to ask the Rep Team Managers to collect fees from their players and pay it in lump sums to him. He may need to change the player form to accommodate this request.

Move as accepted : Doug Davidson

Seconded: Kevin Haigh

5. Club House Director: LT

Report: See enclosed

Business Arising:

- Lyn would like to thank all the volunteers who worked over the U13 Girls Championships.

She received positive feedback on the quality of the food produced, but some wait times on the Chicken Schnitzels were long when having more than 4 orders for them. Maybe look at a small bae Mari with heating lamps to keep the food hot. The one that we had was good but food tender to go a little bit soggy. Look at slushie machine for next carnival

48 teams – double what we thought was coming.

Need for a possible second BBQ area to reduce congestion and waiting times. Could possibly use of MCC serving area.

There was a problem with toilets during the Championships. Pump needs to be replaced together with new electrical work. Hopefully we will have toilets working for the next hockey round. New pump \$2500, Electricity \$2000

Need to have a protocol in place in case of these kinds of problems i.e. toilets, gas and electrical in case of emergency

St Johns Ambulance caused some concerns

- Trivia Night has been advertised for the 3rd August, 2018 this on a Friday Night when no hockey has been scheduled and we still a licence to serve alcohol. Michelle and Ruth have volunteered to cook the soup and Brenda Meldrum will MC for the night. Looking for volunteers to prepare the nibbles and the Bar for the night. Deb donated 6 tickets for NSW vs QLD 6th Oct 6pm as prize for the Trivia Night.
- Ice machine still out of action ice packs available in freezer next to lollies rack.
- A Big thank you to John for making the chair carrier, it makes the retrieval of chairs from the balconies a lot easier and quicker.
- I have notice that the Junior Match Committee published more catch up games and will need to roster Board of Director's on to cover these extra games. The Director on duty would only need to put ice in the esky's and open the defib box Option is to have ice placed in the Dugout Eskys' to be collected from the Breeze way and returned to the Breezeway after the games. As all Clubs have toilet keys which will gain them access to the Breezeway as well.
- Extra Cards would need to be given out on the Saturday prior to the Catch up Games.
- Just a reminder if you are last on Duty on the Saturday Night then please take the aprons' and tea towels home for washing and return.

. Move as accepted: Lyn Turner

Seconded: Michelle Collier

6. Turf Director

Business arising:

Hockey NSW impressed with facilities

Volunteers will clean paths

There was a problem turning off the lights on the Alan Taylor Field. Electrician came out and repaired. Richard Goodman Mid Coast Electrician

Email address: richard.goodman@midcoastcouncil.nsw.gov.au

- k. Rules meeting – send reminder out to clubs to get their views – 9th 6.30pm
August with 2nd August the cut-off date.
- l. Locks disappeared of the skip bin \$8.00 fee for Richards to supply new lock.
- m. Remote login for Doug – meeting agreed to go ahead with it.
- n. Dylan's bike – LT to take it home.
- o. Permission to use clubhouse to mind children

Vicky to be informed that the board is supportive of her request and have agreed to set aside a corner of the new section of the clubhouse to be used for that purpose detailed with the proviso that the children will be supervised at all times by a close family member or a responsible person delegated by the child's carers. Under no circumstance are children under 3 to be left there unsupervised. No responsibility is taken by the board for children left unsupervised.

Toys must be put away when people are finished and the area is left tidy. The board would take no responsibility for the loss or damage to the toys used in the area.

- p. FNC Field hire SG to organise.
- q. Opening Ceremony
An apology from Stephen Bromhead

Signs ,tarts,scones,cup cakes,muffins tea,bottle water.
Canteen closed whilst the ceremony is in progress
Set up time 8 am.

Meeting Closed: 8.30pm

Clubhouse Director's Report for July 2018

I would like to put out a big thank you to all the volunteers who worked over the U13 Girls Championships.

Over the weekend the following food was consumed:

25kgs of Bacon
242 Chicken Schnitzels
38 Bags of Chicken Chippies
8kgs of Sliced Ham
2 Catering Boxes of Eggs
36 Bags of Hot Chips

Received positive feedback on the quality of the food produced, but some wait times on the Chicken Schnitzels were long when having more than 4 orders for them. Maybe look at a small bae Mari with heating lamps to keep the food hot. The one that we had was good but food tender to go a little bit soggy.

Trivia Night has been advertised for the 3rd August, 2018 this on a Friday Night when no hockey has been scheduled and we still a licence to serve alcohol. Michelle and Ruth have volunteered to cook the soup and Brenda Meldrum will MC for the night. Hoping all the Club's get behind this fun night. Looking for volunteers to prepare the nibbles and the Bar for the night.

Ice machine still out of action ice packs available in freezer next to lollies rack.

A Big thank you to John for making the chair carrier, it makes the retrieval of chairs from the balconies a lot easier and quicker.

I have notice that the Junior Match Committee published more catch up games and will need to roster Board of Director's on to cover these extra games. The Director on duty would only need to put ice in the esky's and open the defib box. If the Defib box not opened then the other option is to have ice placed in the Dugout Eskys' to be collected from the Breeze way and returned to the Breezeway after the games. As all Clubs have toilet keys which will gain them access to the Breezeway as well.

Extra Cards would need to be given out on the Saturday prior to the Catch up Games.

Just a reminder if you are last on Duty on the Saturday Night then please take the aprons' and tea towels home for washing and return.

Lynne Turner

2019 Calendar MVHA Season – Draft 1

January	February	March	April	May	June	July	August	September
1 Tu <small>New Year's Day</small>	1 Fr	1 Fr	1 Mo	1 We	1 Sa 8	1 Mo	1 Th	1 Su
2 We	2 Sa	2 Sa	2 Tu	2 Th	2 Su	2 Tu	2 Fr	2 Mo
3 Th	3 Su	3 Su	3 We	3 Fr	3 Mo	3 We	3 Sa 17	3 Tu
4 Fr	4 Mo <small>Week1</small>	4 Mo	4 Th	4 Sa 5	4 Tu	4 Th <small>Under</small>	4 Su	4 We
5 Sa	5 Tu	5 Tu	5 Fr	5 Su	5 We	5 Fr <small>13 Girls</small>	5 Mo	5 Th
6 Su	6 We	6 We	6 Sa 3	6 Mo	6 Th	6 Sa 13	6 Tu	6 Fr
7 Mo	7 Th	7 Th	7 Su	7 Tu	7 Fr	7 Su	7 We	7 Sa <small>Final</small>
8 Tu	8 Fr	8 Fr	8 Mo	8 We	8 Sa 9	8 Mo	8 Th	8 Su
9 We	9 Sa	9 Sa	9 Tu <small>P&S</small>	9 Th	9 Su	9 Tu <small>P&S</small>	9 Fr	9 Mo
10 Th	10 Su	10 Su	10 We	10 Fr <small>U18</small>	10 Mo	10 We	10 Sa 18	10 Tu <small>P&S</small>
11 Fr	11 Mo <small>Week2</small>	11 Mo	11 Th	11 Sa <small>Girls</small>	11 Tu <small>P&S</small>	11 Th <small>Under</small>	11 Su	11 We
12 Sa	12 Tu <small>P&S</small>	12 Tu <small>P&S</small>	12 Fr	12 Su <small>Champ</small>	12 We	12 Fr <small>13 Boys</small>	12 Mo	12 Th
13 Su	13 We	13 We	13 Sa 4	13 Mo	13 Th	13 Sa 14	13 Tu <small>P&S</small>	13 Fr
14 Mo	14 Th	14 Th	14 Su	14 Tu <small>P&S</small>	14 Fr	14 Su	14 We	14 Sa <small>GF</small>
15 Tu	15 Fr	15 Fr	15 Mo	15 We	15 Sa 10	15 Mo	15 Th	15 Su
16 We	16 Sa	16 Sa	16 Tu <small>Board</small>	16 Th	16 Su	16 Tu <small>Board</small>	16 Fr	16 Mo
17 Th	17 Su	17 Su	17 We	17 Fr <small>U18 Boys</small>	17 Mo	17 We	17 Sa 19	17 Tu <small>Board</small>
18 Fr	18 Mo <small>Week3</small>	18 Mo	18 Th	18 Sa 6	18 Tu <small>Board</small>	18 Th	18 Su	18 We
19 Sa	19 Tu <small>Board</small>	19 Tu <small>Board</small>	19 Fr	19 Su	19 We	19 Fr <small>York Cup</small>	19 Mo	19 Th
20 Su	20 We	20 We	20 Sa	20 Mo	20 Th	20 Sa 15	20 Tu <small>Board</small>	20 Fr
21 Mo	21 Th	21 Th	21 Su	21 Tu <small>Board</small>	21 Fr <small>U15 Girls</small>	21 Su	21 We	21 Sa
22 Tu	22 Fr	22 Fr	22 Mo	22 We	22 Sa 11	22 Mo	22 Th	22 Su
23 We	23 Sa	23 Sa 1	23 Tu	23 Th	23 Su	23 Tu	23 Fr	23 Mo
24 Th	24 Su	24 Su	24 We	24 Fr <small>U15 Boys</small>	24 Mo	24 We	24 Sa 20	24 Tu
25 Fr	25 Mo <small>Week4</small>	25 Mo	25 Th	25 Sa 7	25 Tu	25 Th	25 Su	25 We
26 Sa	26 Tu	26 Tu	26 Fr	26 Su	26 We	26 Fr <small>Masters</small>	26 Mo	26 Th
27 Su	27 We	27 We	27 Sa	27 Mo	27 Th	27 Sa 16	27 Tu	27 Fr
28 Mo	28 Th	28 Th	28 Su	28 Tu	28 Fr	28 Su	28 We	28 Sa
29 Tu <small>AGM</small>		29 Fr	29 Mo	29 We	29 Sa 12	29 Mo	29 Th	29 Su
30 We		30 Sa 2	30 Tu	30 Th	30 Su	30 Tu	30 Fr	30 Mo
31 Th		31 Su		31 Fr		31 We	31 Sa <small>Semi</small>	

School Holidays HNSW Championships/ Age group Summer hockey

Public Holidays Playing weekends available Final Series

